

Subject to approval at the January 5, 2016, Board of Works meeting.

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

DECEMBER 29, 2015  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Sana G. Booker, Bradley L. Cohen, Brooke E. Folkers, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. December 22, 2015, Meeting

Ms. Booker moved to accept the minutes of the December 22, 2015, Board of Works meeting. Ms. Folkers seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Hire: Firefighters – Eric Lamb and Michael Parsons – Fire

Fire Chief Heath requested approval to hire Eric Lamb and Michael Parsons as probationary firefighters, each with a bi-weekly salary of \$1,897.10. He stated that they will be added to the SAFER Grant.

Mr. Speaker moved that the hire of Eric Lamb and Michael Parsons be approved. Mr. Cohen seconded the motion.

Chief Heath stated that the effective date for Mr. Lamb is January 5, 2016, and the effective date for Mr. Parsons is January 7, 2016.

The motion was adopted.

b. Salary Increase: Step-Increase Program – Charles McMahon – Sanitation

Street Commissioner Payne requested approval to increase the salary for Driver/Collector/Processor, Charles McMahon, based on the step-increase program. The new bi-weekly salary for Mr. McMahon will be \$1,370.22, effective January 5, 2016.

Ms. Booker moved that salary increase for Charles McMahon be approved. Ms. Folkers seconded the motion.

The motion was adopted.

c. Proposal: Professional Services – Christopher B. Burke Engineering, LLC (CBBEL) – Engineering

Assistant City Engineer Susong requested approval of an update to our current agreement with Christopher B. Burke Engineering, LLC, for drainage reviews and other on-call consulting efforts.

Mr. Speaker moved that the proposal from CBBEL be approved. Ms. Folkers seconded the motion.

The motion was adopted.

d. 2014 SRF Loan Disbursement Request No. 38: Sheraton and Fairway Knolls Lift Station Improvements – Greeley and Hansen – WWTU

WWTU Director Henderson requested approval of 2014 SRF Loan Disbursement Request No. 38 in the amount of \$6,593.00.

Ms. Booker moved that 2014 SRF Loan Disbursement Request No. 38 be approved. Mr. Cohen seconded the motion.

The motion was adopted.

e. Certificate of Substantial Completion: Sheraton and Fairway Knolls Lift Station Improvements – Greeley and Hansen – WWTU

Director Henderson stated that this project is winding down, and the official date of substantial completion is November 27, 2015. He stated that we are at the point of getting all of the paperwork together and have approved a final punch list. The punch list has very few items, which is one of the benefits of the Guaranteed Savings Contract with Bowen Engineering. He requested approval of the certificate of substantial completion from Greeley and Hansen.

Mr. Cohen moved that the certificate of substantial completion from Greeley and Hansen be approved. Ms. Folkers seconded the motion.

The motion was adopted.

f. Claims

- |                |              |
|----------------|--------------|
| i. AP Docket   | \$435,678.73 |
| ii. AP Docket  | \$381,722.26 |
| iii. PR Docket | \$538,410.94 |

Ms. Booker moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

g. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Park Board Dockets

There were no questions or comments about the listing.

h. Other Items

► Police Chief Dombkowski noted that the Police Department will have extra cars out for New Year's Eve. We will be working Operation Pullover, enforcing alcohol laws on our roadways. He stated that this is generally not a busy night for us, but we want to maintain a safe environment in West Lafayette and encourage people to use cabs.

3. Oaths of Office

a. Department Heads

Mayor Dennis administered the Oath of Office to the department heads in attendance, which were: City Attorney Eric Burns, Facilities Director Tim Clark, Police Chief Jason Dombkowski, Human Resources Director Diane Foster, City Controller Peter Gray, Deputy Police Chief Troy Harris, Fire Chief Tim Heath, WWTU Director David Henderson, Street Commissioner Doug Payne, and Deputy Fire Chief Tony Schutter.

Mayor Dennis stated that this is a historic day for the City of West Lafayette. We are swearing in our first City Clerk, Sana Booker. We are saying goodbye probably one of the most incredible Clerk-Treasurer's the State has ever seen, Dr. Judy Rhodes. He stated that we have come a long way, and we would not be where we are today without having an outstanding crew of department heads, board and commission members, and Council, and an incredible relationship with the City of Lafayette. He stated that we have done good things, and the good things have only yet begun. He stated that when we realize what this community means, and that is both sides of the river, we realize that pulling on the same side of the rope and putting politics behind us really does help benefit us all. He stated that he thinks we have proven that no matter the political party, the thing we do best is serve our citizenry and try to make this a great place for development, growth, and for visionaries to be able to reinvest in our community. He stated that we provide a safe environment for our community, and our Fire and Police Chiefs really understand what it means to be a public servant. He stated that there are major crimes that occur in our community that need to be addressed, but there are those crimes that are important to individuals that need the same amount of attention. We are fortunate to have public officials that understand that, and he is grateful for that. He stated that this has been the most incredible experience of his life, and he is honored to be able to serve.

b. Mayor John Dennis

Judge Stein Sabol administered the Oath of Office to Mayor John Dennis.

c. Clerk Sana Booker

Judge Stein Sabol administered the Oath of Office to Clerk Sana Booker.

d. Judge Lori Stein Sabol

Mayor Dennis administered the Oath of Office to Judge Lori Stein Sabol.

4. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.